



PROVINCE OF EAST LANCASHIRE



To: Lodge Secretaries
cc Craft Cabinet
District Officers

16 April 2018

Dear Brother Secretary,

Please find, attached, a pdf version of the Registration Form 'P' along with UGLE's "Blue" Data Protection Notice.

Owing to the General Data Protection Regulations which come into effect on 25 May 2018 the Data Protection Consent on the Registration Form has been updated. It now includes an "Optional Charities consent" section. The pdf versions of the Registration Form and the "Blue" Data Protection Notice are attached. For convenience, the "Blue" guidance form is now produced on a white background, for ease of printing. A printed supply of these Forms will also be posted directly to Lodge Secretaries, by UGLE.

As many Secretaries will not have access to an A3 printer, the Registration Form can be printed on either two sheets of A4 paper, printed on both sides, or on four single sheets of A4 paper. Needless to say, a good quality grade of white paper should be used and the sheets should be stapled together.

I should be grateful if you would arrange that **all** existing stocks of previous versions of the Registration Form are destroyed and are no longer used. If a candidate for Initiation, Joining or Re-joining has already completed an existing Form but is not due to become a member of the Lodge until after the 25 May, then the new Registration Form must be used, regardless of whether or not he has already been proposed as a member.

The pdf versions of the Registration Form and the "Blue" Data Protection Notice can be used with immediate effect. The Registration Form should be printed out and completed in the normal manner. Where appropriate, the Registration Form must contain the original signatures of the Candidate, Proposer, Secunder, Worshipful Master and Secretary. Electronic signatures **MUST NOT** be used as this will only result in the Registration Form being returned by UGLE.

Yours sincerely and fraternally,

Provincial Grand Secretary