

# CLOSURE OF A LODGE/CHAPTER

Appendix III

## NOTICE OF MOTION

If there is general agreement to close the Lodge/Chapter or a substantial majority is in favour, a decision should be taken as to the most suitable date for the Closure meeting.

**Notice of Motion must be made at a Regular meeting, and voted on at the next Regular meeting.**

BEFORE a Notice of Motion is given care should be taken to ensure that:-

- a) an additional year's Grand Lodge/Supreme Grand Chapter and Provincial Grand Lodge/Chapter dues are avoided.
- b) time is available for the Secretary/Scribe E and Treasurer to complete any formalities required before the closure meeting.

### **Recommended wording for the verbal Notice of Motion.**

*(It is suggested that this should be given by the WM/First Principal or a senior member of the Lodge/Chapter)*

At the next Regular meeting I ..... *(here quote the name of Brother/Companion)* will propose that due to diminished membership, lack of prospects this Lodge/Chapter has ceased to be viable. Accordingly the meeting to be held on ..... *(here quote the date, month and year)* be considered as the last and that the affairs of the Lodge/Chapter will be finally wound up and that a recommendation is made to the RW Provincial Grand Master/Most Excellent Grand Superintendent [via the Provincial Grand Secretary/Scribe E] to return the Warrant/Charter to the MWBro the Grand Master/ME First Grand Principal.

Immediately after this Notice of Motion has been given, and BEFORE the subsequent vote on the proposition, the Provincial Secretary/Scribe E should be notified in writing of the Lodge's/Chapter's intentions.

The Summons for the following meeting MUST contain the wording of the Notice of Motion in full including the members name in the appropriate place.

The proposition MUST be voted on and requires a simply majority - AND providing that not less than five Members vote in favour.

The Provincial Grand Secretary should be advised (in writing) of the result of the vote.