

By-Laws
of the
PROVINCIAL GRAND LODGE
of
East Lancashire

1. The Provincial Grand Lodge of East Lancashire shall consist of the Brethren listed in Rule 65 of the Book of Constitutions of Grand Lodge.
2. The Annual Meeting of Provincial Grand Lodge shall be held in November of each year on a day and at a place to be determined by the Provincial Grand Master, when the appointment and promotion of Provincial Grand Officers shall take place. The Provincial Grand Treasurer shall be elected at the Annual Meeting in each year.
3. Master Masons, who are subscribing members of any Lodge within the Province, but who are not members of Provincial Grand Lodge, may be present at Provincial Grand Lodge Meetings with the permission of the Provincial Grand Master or his Deputy, but they shall not vote or take part in the proceedings.
4. The Provincial Grand Master or, in his absence, the officer presiding, may bring forward or permit to be brought forward at Provincial Grand Lodge Meetings any motion or other matter that he may deem advisable, and all motions, by-laws and resolutions which shall be duly passed and adopted at a Provincial Grand Lodge meeting, shall not require confirmation except where otherwise required by the Book of Constitutions.
5.
 - (a) The Master of every Lodge in the Province shall, immediately after the day for their regular Installation Meeting in the Lodge, or immediately after such other day as may be agreed by the Provincial Grand Master by Dispensation, transmit to the Provincial Grand Secretary, in a form provided by him, a Return containing a list made up to the day so appointed of all subscribing members of the Lodge and such other particulars as may be required by the Provincial Grand Secretary acting on the instructions of the Provincial Grand Master, together with the appropriate fees and any appropriate tax as provided for in By-Laws 6 and 7.
 - (b) The Master of every Lodge in the Province shall, immediately after the Installation in that Lodge, transmit to the Provincial Grand Secretary,

in a form provided by him, the names and addresses of the Master, Wardens and any other particulars specified in the form.

- (c) The Master of any Lodge failing to transmit to the Provincial Grand Secretary the Returns required by this By-Law, together with the amount of the fees due and any appropriate tax thereon, within one month of the date appointed for the Installation in that Lodge or such other date agreed by the Provincial Grand Master under sub-clause (a) hereof, shall be liable to severe censure by the Provincial Grand Master.
 - (d) The initiation, joining, re-joining, death, resignation, cessation or exclusion of any member of any Lodge in the Province, or the election of any member to honorary membership, shall be notified to the Provincial Grand Secretary immediately.
6. "The following fees and any appropriate tax shall be payable by all Lodges in the Province to Provincial Grand Lodge:-
- (a) For each subscribing member, whose name appears on the aforementioned Return (irrespective of whether his Lodge subscriptions has been paid or not), the annual sum of £20.00, or such lesser sum as may from time to time be determined by Provincial Grand Lodge, in accordance with the provisions of Rule 83 Book of Constitutions.
 - (b) For registering a newly initiated Brother £ 5.00
 - (c) For registering any new Lodge within the Province £15.00
 - (d) For every Dispensation £10.00
7. A Provincial Officer, Acting or Past, shall pay to Provincial Grand Lodge the following registration fees and any appropriate tax:
- (a) On Appointment £30.00
 - (b) On First Promotion £25.00
 - (c) On Second Promotion £25.00
- (Subsequent Promotions will not incur a fee)

Whilst a subscribing member of a Lodge in the Province, he shall receive all reports and other communications of Provincial Grand Lodge.

8. Every Lodge in the Province shall be represented at all meetings of Provincial Grand Lodge and any Lodge not so represented shall be subject to severe censure by the Provincial Grand Master, unless adequate reason for absence of representation be shown to the satisfaction of the Provincial Grand Master.
9. The Acting Provincial Grand Officers shall, during their year of office, punctually attend their duty in Provincial Grand Lodge, and any Acting Provincial Grand Officer not so attending shall be liable to admonition, unless prevented by reasonable cause shown to the satisfaction of the Provincial Grand Master.

10. Acting Provincial Grand Officers shall return their Jewels of Office to the Provincial Grand Secretary as and when requested by him and if any Jewel of Office be not so returned, the Acting Provincial Grand Officer concerned shall pay the full replacement value thereof to the Provincial Grand Lodge.
11. The Provincial Grand Treasurer's Accounts shall be closed for audit on the 31st day of December in each year.
12.
 - (a) At the Annual Meeting of Provincial Grand Lodge in each year, a Committee of three Master Masons (two of whom shall be Grand Officers or Provincial Grand Officers) shall be elected by Provincial Grand Lodge to audit the Provincial Grand Treasurer's Accounts and make a report thereon.
 - (b) Copies of Accounts, duly audited, shall be circulated to the members of Provincial Grand Lodge, together with the Summons convening the Annual Meeting, to which they shall be presented.
13. All Masonic applications or communications to the Provincial Grand Master shall be made through the Provincial Grand Secretary.
14. The Secretary of each Lodge shall forward a copy of any notice convening a meeting of the Lodge, a copy of the Lodge accounts and every communication on Lodge business issued to the members of the Lodge to such persons as may be directed by the Provincial Grand Master.
15. In the event of Masonic difference between any one or more members of a Lodge, or complaint against any of its members, it shall be the duty of the Master promptly and fully to enquire into the matter, and to exert his good offices towards its accommodation, either privately or in the Lodge. Failing which, the difference or complaint shall be reduced into writing and delivered to the Provincial Grand Secretary for submission to the Provincial Grand Master.
16. A copy of these By-Laws or of any alteration or amendment thereto shall be given to each Lodge in the Province within one month from the date of approval by the MW the Grand Master. Any further copies required by Lodges within the Province may be purchased from the office of the Provincial Grand Secretary or obtained from the Provincial Website (Secretariat).
17. These By-Laws may be added to or altered by Provincial Grand Lodge after six months notice of motion in writing specifying the proposed addition(s) or alteration(s) given to the Provincial Grand Secretary. Any such proposed addition(s) or alteration(s) shall be adopted if passed by a two thirds majority of those members of Provincial Grand Lodge present and voting at the next Meeting of Provincial Grand Lodge but shall not be effective unless and until approved by the Provincial Grand Master and the MW the Grand Master.

18. The foregoing By-Laws are made in pursuance of the powers and regulations conferred by the Book of Constitutions and it is hereby declared that, in all particulars not herein specifically provided for, the Provincial Grand Master and Provincial Grand Lodge and the officers and members of Provincial Grand Lodge shall be governed and regulated by the same laws and regulations as the MW the Grand Master and Grand Lodge and its officers and members so far as the same are applicable.
19. The foregoing By-Laws were adopted at a Meeting of Provincial Grand Lodge of East Lancashire held at Blackburn on the seventeenth day of November 2005.

HAI GARNETT
Provincial Grand Secretary

PJE Rink, OBE
Provincial Grand Master

APPROVED BY the MW the Grand Master on the 28th day of April 2006

GF REDMAN
Assistant Grand Secretary